



**भारतीय प्रौद्योगिकी संस्थान रोपड़**  
**INDIAN INSTITUTE OF TECHNOLOGY ROPAR**  
**Research and Development Section**

**APPLICATION FOR TEMPORARY ADVANCE (Other than TA/LTC Advance)**

<b>Name &amp; Designation of the Faculty/Officer/Official :</b>	
<b>Name of the Department/Centre/Section:</b>	
<b>Amount of temporary advance:</b>	
<b>Purpose:</b>	
<b>Project Name and No.</b>	
<b>Budget Head:</b>	Equipment/Consumable/Contingencies etc.
<b>Email ID/Contact No.</b>	
<b>SBI Bank Account No.</b>	

The adjustment account against this advance would be submitted within a period of one month from the date of drawl of advance.

**(Signatures of the applicant)**

Recommended / Not Recommended

**Head of Deptt. /P.I./Project Co-ordinator/Sectional Head**

**FOR USE IN ACCOUNT SECTION (R&D)**

Project Name.....

Budget Head..... Available Funds(In Rs.).....

Dealing Assistant/JAA

Funds are available in the concerned project under the budget head. Temporary advance of Rs. \_\_\_\_\_ may be sanctioned. Entered on Page No. \_\_\_\_\_, Sr. No. \_\_\_\_\_ of Temporary Advance Register. No. of advances outstanding in the name of the applicant \_\_\_\_\_ for Rs. \_\_\_\_\_

Dealing Asstt/JAA

SAA/JS/Supt.

AR/DR/JR (R&D)

Dean R & D (For Value >1.00 lacs)